# ANQ Congress 2021 Singapore
# 20<sup>th</sup> – 21<sup>st</sup>  October 2021

## Guideline for Preparing an Abstract

(I) Choose a category

| Category | General description |
|---|---|
| (a) Technical / Application Paper | Describes and evaluates technical products, processes or services that have been practically implemented. |
| (b) Research Paper | This category covers papers which report on any type of research undertaken by the author(s) with the titles listed in our call for paper  involving the construction or testing of a model or framework, action research, testing of data, market research or surveys, empirical, scientific or clinical research etc. |
| (c) Case Studies | Case studies describe actual interventions or experiences within organizations. They may well be subjective and will not generally report on research. A description of a hypothetical case study used as a teaching exercise would also fit into this category. |
| (d) Conceptual Paper | These papers will not be based on research but will develop and test hypotheses. The papers are likely to be discursive and will cover philosophical discussions and comparative studies of others' work and thinking. |
| (e) General Review | This category covers those papers which provide an overview or historical examination of some concept, technique or phenomena. The papers are likely to be more descriptive or instructional ("how to" papers) than discursive. |

(II) Selecting Keywords

Please supply up to **five keywords** from the paper. Pick keywords that reflect the specificity of the intended paper. Use the most common term for a concept. Try to think broadly: if the paper discusses quality practices in a particular industry/service sector, it may be worthwhile to use such the sector as a keyword. If a quality activity takes place in a particular country, then supply the country's name as a keyword.

(III) Writing the Abstract

| (a) Purpose of the paper | What are the reason(s) for writing the paper or the aims of the research? |
|---|---|
| (b) Methodology | What are the main method(s) used for the research? What is the approach to the topic and what is the theoretical or subject scope of the paper? |
| (c) Findings | What was found in the course of the work? This will refer to analysis, discussion, or results. |
| (d) Value/Originality of the Paper | What was the value of the work? Is this the originality of the findings? |
| (e) Research Limitations/ Implications (if applicable) | If research is reported in the paper, this section must be completed and should include suggestions for future research and any identified limitations in the research process. |
| (f) Practical Implications /Application (if applicable) | What kinds of outcomes and implications are achieved as a result of the work? Will this work give some impact in the industries that employ such methodology? |

(III) Closing Date for Submission of Abstract

**Please submit your abstract(s) to ANQ Congress 2021 by  31st May 2021.**